

TOOL: Flowchart

What is the tool?

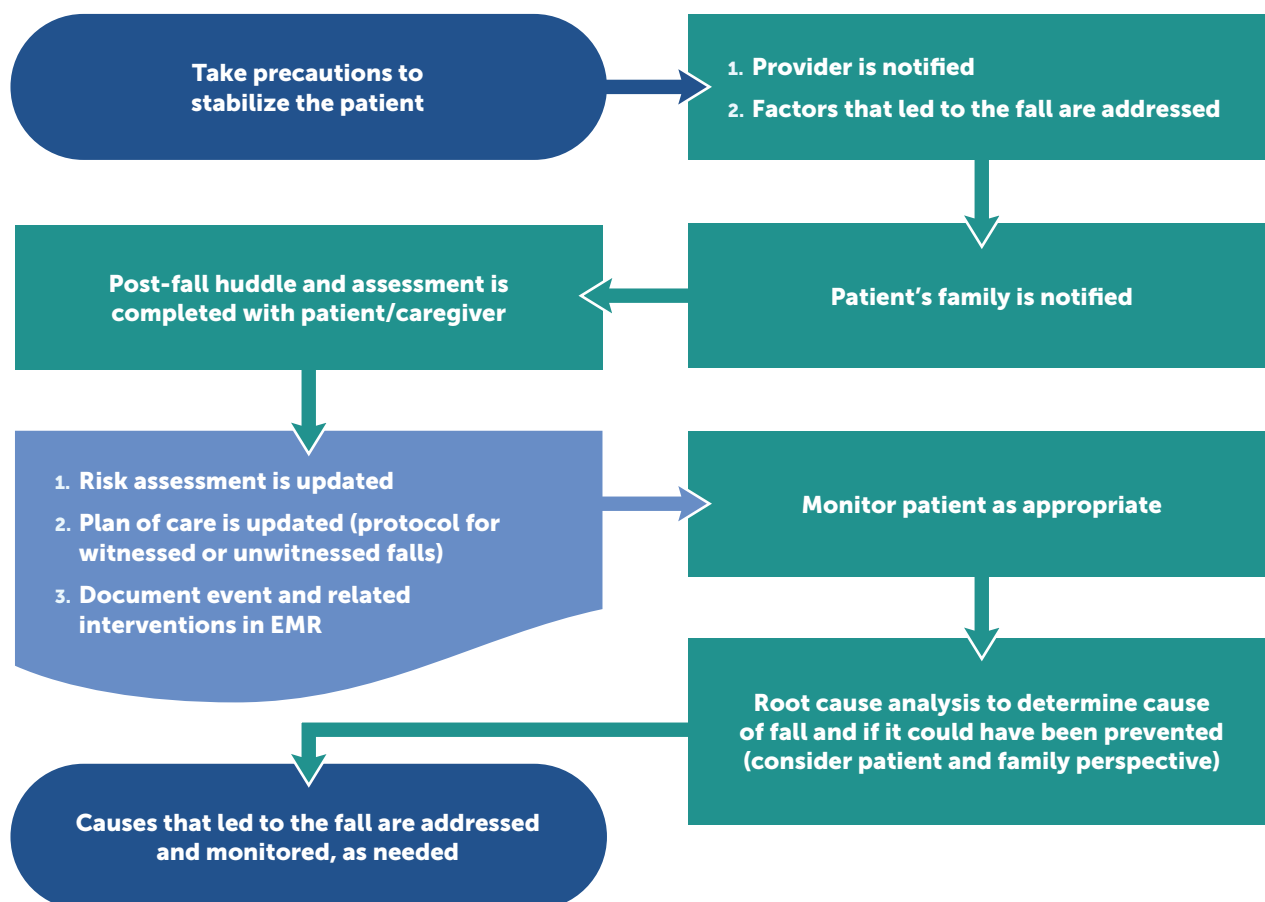
Flowcharts, also known as *process maps*, are used to visually convey the steps in a process.



When should the tool be used?

Flowcharts help teams closely examine and demonstrate workflows to create a shared understanding of how a current process works. Mapping out processes can be particularly helpful to compare and contrast the actual versus the ideal flow and identify activities that can improve performance.

Example: A hospital is mapping out the process to capture the steps that need to be taken after a patient falls.



REFERENCES:

1. Agency for Healthcare Research and Quality. "[Flowchart](#)."
2. Institute for Healthcare Improvement. "[Flowchart](#)."